

(11)

वाणिज्य परिपत्र कोचिंग सं. 15/2025
COMMERCIAL CIRCULAR COACHING NO. 15/2025
2025 का दर सूचना सं. 05/RATE ADVICE NO. 05 OF 2025

विषय/Sub: Scheme for upgradation of waiting list passengers.
संदर्भ/Ref: Railway Board letter No. 2024/TG-I/P/112(e-file: Upgradation)
dated 13.05.2025.

(Commercial Circular No. 07 of 2025)

With a view to optimize the utilization of available accommodation in a train, a scheme to upgrade full fare paying passengers to next higher class against the available vacant accommodation was introduced in the year 2006. At present, this scheme is available in all types of trains including those having sitting accommodation.

2. The matter has been further reviewed and it has been decided to incorporate the

following modifications in the upgradation scheme:-

i. Hierarchy for upgradation scheme shall be as under:-

a. For sitting accommodation 2S<VS<CC<EC<EV<EA

b. For sleeping accommodation SL<3E<3A<2A<1A

ii. The upgradation shall be done in the order as mentioned above, separately for sitting and sleeping accommodation.

iii. The upgradation shall be done upto 2 classes in hierarchy which are available in a particular train with the limitation that the upgradation in 1A and the Executive classes (EC, EV & EA) shall be restricted to be done only from just below class i.e. 2A in case of 1A and CC in case of EC/EV/EA.

iv. All passengers who have booked tickets on full fare shall be eligible for upgradation. Those full fare paying passengers who are booking under senior citizen/lower berth quota may be asked to exercise upgradation choice cautiously. In case such passengers opt for upgradation, a message should come that in higher class you may or may not get lower berth. CRIS will make necessary provisions in the software accordingly.

v. All the vacant accommodation should be exhausted for upgradation without blocking any minimum accommodation in each class for current booking.

vi. In future, in case any new class is introduced, the upgradation shall be upto next two levels on the basis of fare with the limit put in para (iii) above. The hierarchy for upgradation will be on the basis of fare.

vii. All the other features of existing Upgradation scheme shall remain unchanged.

2.1 Hence, the upgradation will now be permitted in different classes as mentioned below:-

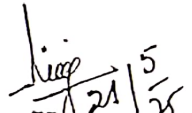
Class	Upgraded to	
	First Level	Second Level
Sleeper	3E-3A	2A
3E	3A	2A
3A	2A	-
2A	1A	-
2S	VS(whenever available)	CC
VS	CC	-
CC	EC	*EV-EA
EC	EV	EA
EV	EA	-

*(only if EC/EV either class is not available in the train)

3. Necessary instruction may be issued to all concerned accordingly.
4. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Enc/- A/A

Previous Comml. Cir. Chg. No. 14/2025 regarding Replacement of Word "Mentally retarded persons who cannot travel without an escort".


(Rajeev Kumar Jha)
Dy. CCM/PS
For PCCM/SWR



भारत सरकार



Office of Principal Chief Commercial Manager,
South Western Railway,
Ministry of Railways,
Government of India,
Rail Soudha, Hubballi



सं. No. C. 518/SWR/Comml. Circular/2023-24/25

Date: 21.05.2025

- Copy to: CCM/PM/MAS: For kind information and necessary action please.
- Copy to: Sr. DCM/UBL, SBC & MYS: For kind information & necessary action accordingly.
- Copy to: DRM/UBL, SBC, & MYS: For kind information.
- Copy to: Secretary to GM for kind information of GM.
- Copy to: SDGM, PCOM, CPTM & PFA /SWR/UBL: for kind information.
- Copy to: CPRO/SWR/UBL: For kind information.
- Copy to: RGM/CRIS/MAS: For kind information and necessary action.
- Copy to: RM/IRCTC/SBC: For kind information.
- Copy to: Principal Director of Audit/SWR/UBL: For information.
- Copy to: Dy. CCM/C & PO/RCT/BNC: For information.
- Copy to: Sr. AFA/T/SBC: For information.
- Copy to: Principal/MDRTI/Saptapur/Dharwad: For information.
- Copy to: Commercial Control/HQ/UBL: For information & necessary action.

 International Year of Cooperatives 2025 Cooperatives Build a Better World	GOVERNMENT OF INDIA (भारत सरकार)	 International Year of Cooperatives 2025 Cooperatives Build a Better World
	MINISTRY OF RAILWAYS (रेल मंत्रालय)	
	RAILWAY BOARD (रेलवे बोर्ड)	

No.2024/TG-I/20/P/112(e-file: Upgradation)

New Delhi, dated 13.05.2025

1. Principal Chief Commercial Managers,
All Zonal Railways.

2. Managing Director,
CRIS, Chanakyapuri, New Delhi.

(Commercial Circular No. 07 of 2025)

Sub: Scheme for upgradation of waiting list passengers.

Ref: Instructions issued vide CC no. 08 of 2006, CC 11 of 2006, CC 15 of 2006, CC 31 of 2006, CC 51 of 2006, CC 5 of 2014 and instruction dated 12.10.2017

With a view to optimize the utilization of available accommodation in a train, a scheme to upgrade full fare paying passengers to next higher class against the available vacant accommodation was introduced in the year 2006. At present, this scheme is available in all types of trains including those having sitting accommodation.

2. The matter has been further reviewed and it has been decided to incorporate the following modifications in the upgradation scheme:-

- i. Hierarchy for upgradation scheme shall be as under:-
 - a. For sitting accommodation 2S<VS<CC<EC<EV<EA
 - b. For sleeping accommodation SL<3E<3A<2A<1A
- ii. The upgradation shall be done in the order as mentioned above, separately for sitting and sleeping accommodation.
- iii. The upgradation shall be done upto 2 classes in hierarchy which are available in a particular train with the limitation that the upgradation in 1A and the Executive classes (EC, EV & EA) shall be restricted to be done only from just below class i.e. 2A in case of 1A and CC in case of EC/EV/EA.
- iv. All passengers who have booked tickets on full fare shall be eligible for upgradation. Those full fare paying passengers who are booking under senior citizen/ lower berth quota may be asked to exercise upgradation choice cautiously. In case such passengers opt for upgradation, a message should come that in higher class you may or may not get lower berth. CRIS will make necessary provisions in the software accordingly.
- v. All the vacant accommodation should be exhausted for upgradation without blocking

Chaitanya
To be circulated
to all zonal
19.5.25

Shirish
SOUTH WESTERN RAILWAY

any minimum accommodation in each class for current booking.

vi. In future, in case any new class is introduced, the upgradation shall be upto next two levels on the basis of fare with the limit put in para (iii) above. The hierarchy for upgradation will be on the basis of fare.

vii. All the other features of existing Upgradation scheme shall remain unchanged.

2.1 Hence, the upgradation will now be permitted in different classes as mentioned below:-

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3E	3A	2A
3A	2A	-
2A	1A	-
2S	VS (wherever available)	CC
VS	CC	-
CC	EC	*EV-EA
EC	EV	EA
EV	EA	-

*(only if EC/EV either class is not available in the train)

3. Necessary instruction may be issued to all concerned accordingly.
4. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Digitally signed by
SANJAY MANOCHA
Date: 13-05-2025
(Sanjay Manocha)
17:26:00
Director/Passenger Marketing-II,
Phone No. 011-23047367
E-Mail ID- manocha.421sanjay@gov.in
Room No. 415-A, 4th Floor,
Railway Board

No.2024/TG-I/20/P/112(c-file: Upgradation)

New Delhi, dated 13.05.2025

Copy to:

PFA, All Zonal Railways.

Director General of Audit, All Zonal Railways.

Digitally signed by
NARESH CHAND JAIN
Date: 13-05-2025
17:29:37
For Member Finance, Railway Board.

No.2024/TG-1/20/P/112(e-file: Upgradation)

New Delhi, dated 13.05.2025

Copy forwarded for information & necessary action to:

1. CRB & CEO, M(O&BD), Member Finance, Railway Board.
2. PS/MR, PS/MOSR (R), PS/MOSR(S) for information of Hon'ble MR, MoSR(R) and MOSR(S).
3. EDPG/MR, OSD/MR, OSD/Co-ordination/MR & Addl. PS/MR
4. PED(Vig), EDFC, EDI&P, Railway Board.
5. MD, IRCTC, 2nd Floor, Tower-D, World Trade Centre, Nauroji Nagar, New Delhi-110029.
6. Managing Director, Konkan Railway Corporation Ltd., Belapur Bhavan, Plot No. 6, Sector 11, CBD Belapur, Navi Mumbai- 400 014.

Rail Bhawan, Raisina Road, New Delhi-110001